Position Title: Mechanical Fitter/Technician

Location: Maryport/Cleator Moor

Department: West

Reporting to: Project Engineer

**The Role:**

The post of Mechanical Technician has responsibility for performing repairs, installation, machining and service duties as required, on or off-site.

The post is primarily technical; including mechanical, machining and welding work associated with the company’s activities. Health and safety responsibilities also form part of the role.

**The Responsibilities:**

Undertake a range of operational duties associated with the running of the workshop and production activities.

**Health and Safety**

* Ensure a safe working environment by adhering to Forth’s Health and Safety policy, systems, and procedures.
* Ensure compliance with all Health and Safety legislation
* Establish that all equipment, plant and substances used are suitable for the task and are kept in good working condition; this includes the regular maintenance and servicing of equipment
* Take immediate and appropriate steps to report any risks to health and safety arising from the work activity.

**General Duties**

* Investigate the nature of equipment failures and subsequently carry out repairs as quickly and efficiently as possible.
* Carry out the installations, refurbishment and commissioning of mechanical equipment to specification and on time.
* Read and interpret engineering drawings of various equipment to ensure correct tolerance and fits are maintained, for efficient operations.
* Inspect, repair, install and test mechanical equipment in order to ensure that mandatory legislative requirements are met.
* Carry out an assessment of spares and materials required to complete work effectively, where necessary ordering additional items via the Project Engineer.
* Maintain tools and equipment to ensure safe and efficient operations.
* Carry out quality control inspections on the condition of the work carried out on and off site.
* Report any complications which may affect the delivery of the installation on time to your line manager
* Maintaining site tidiness and general good housekeeping
* Attend call outs on a rota system
* Maintain accurate records relevant to operational activity.
* Support the Project Engineer in the overall running and development of Forth’s production activities and services.
* Carry out scheduled planned maintenance work on company vehicles and buildings.
* Ensure the department is active in the cost-effective use of resources.
* Undertake any other duties as consistent with the post.
* Operate within the scope of Forth’s policies and the law.
* Operate at all times in keeping with the values of Forth where the emphasis is on collaboration, participation and respect – empowering individuals to contribute their best.

**OTHER SPECIFIC DUTIES**

• Undertaking mentoring duties for the company’s apprentices and student placements

The Company may, at its discretion require you to take any duties it considers appropriate to the role, this may include relocation to another site or division of the Company.

**Person Specification**

**CRITERIA SKILLS**

(Competence and Aptitudes)

* Excellent practical skills and demonstrable experience of safe ways of working.
* Ability to communicate effectively with a wide range of individuals and groups.
* Ability to manage systems that would underpin safe and efficient workshop operations.
* Track record of delivering projects within agreed timescales.
* Excellent interpersonal skills.
* An ability to undertake complex work in a planned and systematic manner.
* Excellent timekeepers

**PREVIOUS EXPERIENCE**

* Experience gained in the industry to ensure full compliance and adherence to all H&S issues
* Experience of supervision including students and apprentices in an industry environment
* Time served Fitter.

**KNOWLEDGE**

* Machining skills required - Lathe and Milling (desirable).
* Proficient in Microsoft office.
* Knowledge of Hydraulics/ Pneumatics (desirable).
* Basic electrical circuit knowledge (desirable).
* CNC knowledge (desirable).

**QUALIFICATIONS**

(Educational and Vocational)

* NVQ3 or ONC in mechanical engineering as a minimum, HNC preferred.
* Up to date Forklift ticket preferred.
* Workplace Health and Safety Certificates.
* Workplace First Aid Certificates (desirable).

**OTHER FACTORS**

* Willingness to be flexible to help the organisation meet changing demands.
* An interest in the work of Forth is essential as is a commitment to its values.
* Current full driving licence.